

# NYFOA- Capitol District Chapter | MINUTES

10/12/21 | 7:00PM – 8:15PM | ZOOM CALL

Meeting called by	Jason Post	Attendees: Jason Post, Phil Walton, Dick & Shari Gibbs, Tracy Lamanac, Carol & Gerry McDonald,
Type of meeting	Steering Committee Meeting	
Facilitator	Jason Post	
Note taker	Carol McDonald	
Timekeeper		

## | AGENDA TOPIC | /JASON POST

- A discussion regarding minutes from meetings yielded a determination that only the 1/4ly steering committee minutes require posting to the chapter section of the NYFOA website.
- Donations and Tax receipts for a write off were discussed. All donations can be made to NYFOA. Jason to check to see if the money can be designated to the CDC chapter. Jason will advise what may need to write on the check.
- Phil provided the treasurer report
- Approval given for Carol to send out the draft letter welcoming new members to the steering committee and to serve in a greater capacity on events. The committee suggested that Carol reach out to Darlene Springer to ask if she and her husband would like to serve as committee members. Carol to report via email the response. Dick is going to review attendance sheets from past events such as game of logging so we can canvas potential new members. Christine Sullivan a Master Naturalist is someone Tracy suggested may be a useful source of potential membership.
- The committee agreed that Carol can move forward with the newsletter. Jason to provide opening message and timber pricing, Dick to provide a short article, Gerry to pull what he previously provided to Jeff and Carol will have a draft created by Stephanie. Carol to also get the most current member file from Liana so we can see how many members require print vs. an email.

Newsletter will have the following

Timber Talk – Jason

Events – those held with pictures or summary

Announcements/Meeting Schedule

Upcoming events and other newsworthy items

- Once we compile a list of potential new members, we can send a blast email out to solicit potential members and include an ask for current members to step up to help.
- Athens Garden Club presentation – Jason reported he was asked to attend the garden clubs meeting and do a brief overview of what NYFOA is and a little about our mission. Carol will attend with Jason.

- Events – we discussed the Tick presentation and suggested in the future we provide a deadline for RSVP since Carol received 4 responses the day before the event and after we canceled it. Jason will reach out to Joelle to see if she is available in November, but we cannot use Landis as they are fully booked. Jason to check with the Sleepy Hollow folks.
- The NYS DEC will be hosting a conference November 16<sup>th</sup> and 17<sup>th</sup> at the Desmond in Albany on Invasive Species. Craig asked if someone from our chapter would attend. Carol will attend and Jason will provide a display for the table from Craig. Other committee members were invited as well. Jason will share more information as it is received.
- Jason will follow up on the DRONE presentation set for spring.
- Tracy offered he was willing to do another game of logging if we could get it scheduled. Jason to check with Tracy Testo as he is riding to Syracuse with her shortly.

Meeting was adjourned 8:15 PM

#### Action items

#### Person responsible    Deadline

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