

Time remaining before

event	To be done	Who is responsible
6 months	<p>1. Walk the woods looking for competing vegetation, deer browsing and other impediments to regeneration. 2. Take notes, draw a map, flag areas that you wish to highlight and identify two or three objectives that you hope to accomplish with the woods walk participants.</p>	<p>Local woods walk team: Landowner/Host, Chapter RNYW Liaisons, MFO Volunteer</p>
	<p>3. If you wish to have a demonstration--portable bandmill, horse logging, woodcraft, etc., begin discussing needs and expectations now.</p>	<p>Local woods walk team and demonstrator</p>
3 months	<p>1. Prepare informational materials. For example, laminated signs for various stations, handouts, etc. 2. Procure additional literature through CCE or other sources.</p>	<p>Local woods walk team</p>
	<p>3. Write promotional article for local newspaper, Pennysaver, CCE newsletter(s), NYFOA newsletter, The New York Forest Owner and the NYFOA website.</p>	<p>Local woods walk team</p>
	<p>4. Submit promotional documents to CCE, Chapter newsletter editor, The New York Forest Owner and NYFOA's webmaster.</p>	<p>Local woods walk team</p>
	<p>5. Invite Town Supervisor, Planning Board members, DEC forester, state representative and high school biology teachers to attend and/or participate.</p>	<p>Local woods walk team</p>
2 months	<p>1. Check the trails and improve as necessary--remove branches that may have fallen, look for hazards such as dead or leaning trees, mud holes, etc.</p>	<p>Local woods walk team</p>
	<p>2. Determine how to mark trails--arrows, tape, paint and secure needed materials.</p>	<p>Local woods walk team</p>
	<p>3. Plan ahead for parking and space for demonstrators to set up and work.</p>	<p>Local woods walk team and demonstrator</p>
1 month	<p>1. Submit promotional articles for publication in local newspaper and Pennysaver.</p>	<p>Local woods walk team</p>
	<p>2. Check trails again for safety issues. Grade, fill or spread chips as needed.</p>	<p>Local woods walk team</p>

	3. Prepare signs to guide participants to the woodlot.	Local woods walk team
	4. Construct supports or make stakes for signs	Local woods walk team
1 week	Check and mark trails.	Local woods walk team
1 day	1. Post interpretive materials at various stations.	Local woods walk team
	2. Mark demonstration area with tape for safety purposes.	Local woods walk team and demonstrator
2 hrs.	1. Put up signs directing visitors to the woodlot.	Local woods walk team
	2. Set up demonstration area.	Local woods walk team and demonstration personnel